

PERSONNEL COMMISSION

Minutes for May 26, 2023

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on May 26, 2023. The following were present:

Commission Members:

Gloria Bevers, Chairperson
Beverly Patrick, Vice Chairperson
Scott Jones, Member

Staff Members:

David Koll, Executive Director-Human Resources
Christina Macaluso, Classified Human Resources Assistant

Others:

Visitors

Gloria Bevers, Chairperson, called the meeting to order at 9:08 am.	Call to Order
Visitor Mike Allen was welcomed.	
The minutes of the April 27, 2023 regular meeting were considered and approved. (MSC) Patrick/Jones	Minutes Approved
<p>David Koll, Executive Director-Human Resources, reported:</p> <ul style="list-style-type: none">• The CSPCA Conference is March 3-5, 2024 in Monterey. Classified HR will have staff attending, as well as members from the Maintenance & Operations and Nutrition Services departments. There will be classes on leaves of absence, layoff procedures, disciplinary processes, AB 438 (layoff process) and the new Assembly Bill 1699 which is sponsored by CSEA.• Cross-training within the department continues• Professional Development will also continue as Mr. Koll, Mr. Allen, and Ms. Macaluso plan to attend the CalPERS Educational Forum in October 2023. Mr. Koll, Mr. Allen, and Ms. Horn will attend the CAJPA Worker's Compensation Conference in September 2023.• Mr. Koll will assist John Shepherd in his transition to Assistant Superintendent of Human Resources upon Mr. Hanlon's retirement in June. Pedro Caldera will become the new Director of Secondary Education, and Jennifer Skala will become the new Special Services Director all with a start date of July 1, 2023.• The Classified HR office reported strong success from job fairs at Fair View High and PV High, which promoted job opportunities within the District for graduating seniors.• The HR office continues to have a student intern throughout the summer, with plans to hire another upon the start of next school year. Assistance from additional staff will slow down once the 2022/23 school year is over. Those who continue work throughout summer will be working on special projects and assisting with in-office organization.	Director's Report

Job Announcement(s) for Instructional Paraprofessional and Lead Mechanic were considered and approved. (MSC) Patrick/Jones	Job Announcements Approved
Eligible List(s) for Instructional Paraprofessional, Instructional Paraprofessional-Intensive Behavior Interventionist, Roving Cafeteria Assistant Cook Manager, Sr Account Clerk, and Transportation Special Education Aide were considered and approved. Merit Rule 9 – Eligibility and Employment Lists, Section 901 A, was reviewed and discussed. (MSC) Patrick/Jones	Eligible Lists Approved
Seniority List(s) for Cafeteria Assistant, Campus Supervisor, Computer Technician, Custodian, Elementary Counseling Assistant, Instructional Assistant-Bilingual, Instructional Assistant-Computers, Instructional Paraprofessional, Maintenance & Operations Manager, Preschool Assistant, School Bus Driver-Type 2, Sr Maintenance Worker-Plumber, and Parent Classroom Aide @ Rosedale were considered and approved. (MSC) Patrick/Jones	Seniority Lists Approved
Revised Merit Rule 9 – Eligibility and Employment Lists was considered and approved with the agreement that Mr. Koll would meet with the Merit Committee to review. (MSC) Patrick/Jones	Merit Rule Approved
The 2023/24 Personnel Commission Budget was considered and approved.	Personnel Commission Budget Approved
The date of the next Personnel Commission meeting has been re-scheduled for July 10, 2023.	Next Meeting
There were no suggestions or comments.	Suggestions and Comments
The meeting adjourned to Closed Session to consider the evaluation of Executive Director-Human Resources at 9:50 am.	Closed Session
The meeting reconvened to Open Session at 10:14 am. There were no comments to report.	Open Session
The meeting was adjourned at 10:15 am.	Adjournment

2023-2024
Personnel Commission Budget

Account	Description	2023/2024 Proposed Budget
01-0000-0-0000-7400-4300-570-6200	Unrestr, Material-Supply	\$3,000.00
01-0000-0-0000-7400-4305-570-6200	Unrestr, Copy Charges	\$1,500.00
01-0000-0-0000-7400-4400-570-6200	Unrestr, NonCapEquip	\$2,000.00
01-0000-0-0000-7400-5200-570-6200	Unrestr, Travel-Conf	\$16,680.00
01-0000-0-0000-7400-5300-570-6200	Unrestr, Dues-Membership	\$3,800.00
01-0000-0-0000-7400-5755-570-6200	Unrestr, InterFdNS	\$550.00
01-0000-0-0000-7400-5800-570-6200	Unrestr, Prof-Consult-Op	\$10,500.00
01-0000-0-0000-7400-5819-570-6200	Unrestr, Lic-Certif-Phys	\$4,000.00
01-0000-0-0000-7400-5970-570-6200	Unrestr,PostageCharges	\$20.00
01-0000-0-0000-7492-5852-570-6200	Unrestr, Advertising	\$500.00
01-0000-0-0000-7492-5857-570-6200	Unrestr,AlcoholDrugTest	\$1,000.00
01-0000-0-0000-7493-5857-570-6200	Unrestr, AlcoholDrugTest	\$2,500.00
	Total	\$46,050.00
01-0000-0-0000-7452-2377-620-6200	Unrestr,Regular	\$357,668.00
01-0000-0-0000-7452-2477-620-6200	Unrestr,Regular	\$147,249.00
01-0000-0-0000-7452-3102-620-6200	Unrestr,STRSClassified	\$32,541.00
01-0000-0-0000-7452-3202-620-6200	Unrestr,PERSClassified	\$90,328.00
01-0000-0-0000-7452-3312-620-6200	Unrestr,OASDClass	\$18,253.00
01-0000-0-0000-7452-3322-620-6200	Unrestr,Medi Class	\$7,136.00
01-0000-0-0000-7452-3412-620-6200	Unrestr,Medical Class	\$49,086.00
01-0000-0-0000-7452-3422-620-6200	Unrestr,Dental Class	\$4,470.00
01-0000-0-0000-7452-3432-620-6200	Unrestr,Vision Class	\$720.00
01-0000-0-0000-7452-3442-620-6200	Unrestr,Life Class	\$282.00
01-0000-0-0000-7452-3502-620-6200	Unrestr,UI Class	\$253.00
01-0000-0-0000-7452-3602-620-6200	Unrestr,WC Class	\$11,505.00
01-0000-0-0000-7452-3712-620-6200	Unrestr, OPEB CSEA	\$13,924.00
01-0000-0-0000-7452-3902-620-6200	Unrestr, Other Benefits	\$1,404.00
	Total	\$734,819.00
01-0000-0-0000-7452-2477-510-6200	Unrestr, Regular	\$155,457.00
01-0000-0-0000-7452-3202-510-6200	Unrestr, PERSClassified	\$29,542.42
01-0000-0-0000-7452-3312-510-6200	Unrestr, OASDClass	\$9,576.92
01-0000-0-0000-7452-3322-510-6200	Unrestr, Medi Class	\$2,239.76
01-0000-0-0000-7452-3502-510-6200	Unrestr, UI Class	\$77.24
01-0000-0-0000-7452-3602-510-6200	Unrestr, WC Class	\$3,816.17
01-0000-0-0000-7452-3712-510-6200	Unrestr, OPEB CSEA	\$4,442.80
01-0000-0-0000-7452-3412-510-6200	Unrestr, Medical Class	\$36,936.00
01-0000-0-0000-7452-3422-510-6200	Unrestr, Dental Class	\$4,284.00
01-0000-0-0000-7452-3432-510-6200	Unrestr, Vision Class	\$540.00
01-0000-0-0000-7452-3442-510-6200	Unrestr, Life Class	\$208.80
	Total	\$247,121.11